

METHUEN HOUSING AUTHORITY

Regular Meeting

2022 JAN 10 AM 8:21

Agenda

January 12, 2022; 6:00 P.M.

The meeting will be held at the Community Room located at 22 Mystic Street: Methuen, MA

1. **Roll Call**
2. **Residents and Public Participation**
3. **Annual Meeting – Election of Board of Commissioner Officers**
4. **Approval of Minutes – Regular Meeting December 8, 2021**
Approval of Minutes – Special Meeting, December 22, 2021
5. **Correspondence**
 - PHN 2021-23 Uploading Applicant Responses to Screening into CHAMP
 - PHN 2021-24 – Congregate Housing
 - Thank you letter from Methuen HA to Methuen PD
 - NAHRO – “An Act Relative to Immediate COVID-19 Recovery Needs”
 - Elder Services Name Change Correspondence from AgeSpan
 - Isolation and Quarantine Guide – Mass.gov as of 12/28/2021
6. **Approval of Payments (12/1/2021 – 12/31/2021)**
7. **Reports**
 - Executive Director Report
 - Maintenance Report/Work Order Report
 - Public Housing Report/ Occupancy Report/Leased Unit Report
 - Leased Housing Report
 - Financial Statements November 2021
 - March 31, 2021 Audit and Agreed Upon Procedures Report (AUP)
8. **New Business**
 - a. Presentation of Resident Service Coordinator Agreement by GLCAC and Consideration of approving Resident Agreement
 - b. Approval of the FY23 Annual Plan
 - c. Discussion of Personnel Policy and Consideration of updating the Personnel Policy Vacation Policy
 - d. Consideration of holding meeting remotely
9. **Adjournment**